

To: UUCLV Congregation

From: Sue Weber, Chair Finance Committee ([susan.weber@chartisinsurance.com](mailto:susan.weber@chartisinsurance.com))

Reference: Budget Proposal for 2010-11 Year

As promised last year here is a proposed budget for 2010-2011 church year which begins July 1. This has been reviewed by the Board of Trustees. I would love to receive questions on the budget prior to the meeting and have included my email address above. Below are some comments on the development of the budget:

-Looking at income versus expense we are not balanced at this time. It is our hope during the month prior to the congregational meeting that we will receive additional pledge support. There are other less desirable alternatives for balancing such as transfer from reserves but we want to get there by congregational financial support.

-Fundraising is our other large income item and we would welcome input on additional fundraisers we could do especially ones that would bring in money from people outside the congregation. We would also need people to volunteer to run these events. We anticipate more music concerts during the year with our new piano.

-We have increased the rent for all of our renters and the building use committee is always searching for additional rental opportunities. Kate will also be looking for ways to publicize us and our building to attract additional renters and hopefully congregants.

-For the Minister we will be putting aside a sum equal to one month salary toward an eventual sabbatical.

-The Music Director, Sexton, Administrator and Volunteer Coordinator include 3% salary increase upon their anniversary date. To the right of each staff person you will see proposed hours and hourly salary.

-For the DRE we have two items: the temporary DRE for the summer and then the permanent one which will be hired after the new minister comes. We know that there will be discussion when the new minister comes about what type of DRE to hire and for how many hours. We have put in a placeholder amount and hours in the budget and if we need to add more to that we will do so. Both Finance and the Board are very committed to the RE program but who will be hired cannot be determined at this point.

-I have heard a lot of discussion about the facilities costs especially after this winter. Dennis Lieb in his job as sexton is reviewing all of our vendors and looking for less expensive (but still quality) alternatives. With the snow removal we are contracted until 2011 so hope for a mild winter! Recommendations in this category are welcomed.

-Under financial obligations we have broken out our mortgage into two pieces which we will be discussing this coming Sunday: we need to refinance the existing mortgage for a longer term with a lower rate. This will give us a smaller monthly payment. Then we want to add an additional amount to finance the repair of the sanctuary roof which you have heard about from Long Range Planning.

Thanks in advance for your support

Sue

UUCLV Proposed 2010-11 Budget  
(approved by Board May 6, 2010)

	<b>Current Budget 2009-10</b>	<b>Actual April YTD 2009-2010</b>	<b>Proposed Budget 2010-11</b>	
<b>Total Income</b>	<b>311,900</b>	<b>262,370</b>	<b>275,700</b>	
<b>Total Expense</b>	<b>311,900</b>	<b>241,559</b>	<b>291,800</b>	
<b>Net Income</b>	<b>0</b>	<b>20,811</b>	<b>-16,100</b>	
<b>Pledge Total</b>	217,400		200,000	
<b>Attrition (%)</b>	10		10	
<b>INCOME</b>				
1.3 Pledge Payments	195,600	176,581	180,000	
1.4 New Pledges	3,500	200	2,000	
1.5 Prior Year Pledges	9,000	6,167	6,000	
2.1 Plate Cash	6,500	4,568	6,000	
2.11 Plate-Soc. Conc. Designated	2,000	1,532	2,000	
2.2 Nonpledge Contributions	8,500	3,645	5,500	
2.3 Hospitality	300	42	0	
3.1 Fundraising	26,000	22,751	25,000	
3.11 R.E. Fundraising	0	0	500	
3.2 Building Use (misc)	23,000	16,960	20,000	
3.4 Headstart Rental	3,100	3,125	3,100	
3.41 Fireside Academy Rental	6,300	6,000	0	
3.5 Gateway School Rental	19,000	16,430	20,000	
4.2 Endowment Income	3,000	0	3,000	
5.1 Music Events (Fund)	1,000	425	300	
5.2 Haven Contribution	100	100	100	
5.7 JPD Chalice Lighters Grant	5,000	3,844	2,000	
6.XX Interest	0	0	200	
<b>Total Income</b>	<b>311,900</b>	<b>262,370</b>	<b>275,700</b>	
<b>EXPENSE</b>				
<b>Minister</b>				
11.1 Minister Salary	25,000	21,154	53,200	11 months @ 58,000/yr
11.11 Minister Housing	32,000	27,110		
11.16 Ministerial Search	8,500	4,432		
13.2 Minister Life Ins.	400	397	0	
13.21 Minister Disability Ins.	600	517	600	
13.3 Minister Pension	5,700	4,832	5,300	
13.4 Minister Professional	4,100	2,453	5,800	
13.XX Minister Health Insurance			4,800	
13.XX Installation			2,500	
13.XX Minister Moving			5,000	
13.XX Sabbatical Fund			4,800	1 month @ 58,000/yr
<b>Minister</b>	<b>76,300</b>	<b>60,895</b>	<b>82,000</b>	

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	<b>Current Budget 2009-10</b>	<b>Actual April YTD 2009-2010</b>	<b>Proposed Budget 2010-11</b>	
<b>Worship and Music</b>				
12.1 Music Director Pay	10,000	8,182	10,300	42 wks, 10 hrs, \$23.41/hr
12.11 Music Director Expenses	300	60	500	
11.75 Music Dir. FICA+MCARE	800	626	800	
25.2 Guest Musicians	1,500	1,525	1,500	
25.21 Accompanist	500	225	500	
25.3 Music	100	0	100	
25.5 Piano Tuning	400	130	500	
25.1 Guest Speakers	600	500	600	
25.0 Sunday Services	200	65	200	
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<b>Worship and Music</b>	14,400	11,313	15,000	
<b>Religious Education</b>				
11.4 D.R.E. Pay	25,400	20,253	18,600	(38 wks, 25 hrs, \$16/hr (12 wks. 20 hrs. \$14/hr
11.41 DRE Medical Insurance	3,300	2,283	0	
11.42 D.R.E. Disability Insur	300	240	0	
11.43 D.R.E. Pension	2,500	2,070	0	
11.72 DRE FICA+MCARE	1,900	1,508	1,400	
13.7 DRE Professional	500	137	500	
21.1 Religious Education	2,000	1,536	2,000	
21.5 Adult R.E.	1,000	697	800	
21.4 Safe Congregation	1,000	338	400	
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<b>Religious Education</b>	37,900	29,062	23,700	

UUCLV Proposed 2010-11 Budget  
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	<b>Current Budget 2009-10</b>	<b>Actual April YTD 2009-2010</b>	<b>Proposed Budget 2010-11</b>	
<b>Facilities</b>				
11.2 Administrator Pay	13,600	10,146	16,900	50 wks,25 hrs,\$13.45/hr
11.73 Admin. FICA+MCARE	1,000	607	1,300	
13.8 Administrator Professional	300	0	0	
11.5 Custodian Pay	16,300	4,489	0	
11.52 Custodian - Special Event	500	780	900	
11.53 Sexton Pay	0	5,000	12,700	50 wks,20 hrs,\$12.80/hr
11.74 Sextn/Cust FICA+MCARE	1,200	786	1,000	
14.1 Postage	1,500	997	1,500	
14.2 Telephone	1,200	1,013	1,200	
14.3 Office Supplies	2,000	1,141	1,800	
14.31 Printing	200	157	200	
14.4 Office Equipment	5,500	5,301	7,000	
14.5 Internet	900	741	900	
14.7 Building Security Upgrade	0	160	0	
15.1 Custodial Supplies	2,500	2,686	2,500	
15.2 Electricity	5,500	3,943	5,000	
15.3 Gas	600	216	300	
15.4 Fuel Oil	23,000	15,525	20,000	
15.5 Trash Removal	1,000	1,606	1,800	
15.7 Water&Sewer	1,000	800	1,000	
23.2 Gen'l Upkeep & Repair	10,000	11,488	7,000	
23.21 Furnace Repair & Maint.	2,000	1,804	2,000	
23.22 Maintenance contracts	4,000	2,286	4,000	
23.XX Snow Removal	5,000	5,000	5,000	
23.42 Special Building Projects	5,600	2,341	2,500	
24.1 Building Rental Expense	1,000	0	500	
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<b>Facilities</b>	100,400	74,013	97,000	
<b>Denominational Affairs</b>				
31.1 UUA	14,400	10,800	12,800	members = 229
31.2 JPD	6,400	6,400	6,000	
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<b>Denominational Affairs</b>	20,800	17,200	18,800	

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	<b>Current Budget 2009-10</b>	<b>Actual April YTD 2009-2010</b>	<b>Proposed Budget 2010-11</b>	
<b>Program</b>				
12.2 Volunteer Coord. Pay	7,400	5,625	9,600	50 wks, 15 hrs, \$12.80/hr
12.21 Volunteer Coord. Expenses	300	0	0	
11.76 Volunteer Coord. FICA+MCARE	600	430	700	
11.6 Child Care	2,000	1,445	2,000	
22.1 Membership	300	0	500	
22.2 Advertising	2,000	2,011	2,200	
22.3 Hospitality	700	510	700	
26.1 Social Concerns Programs	100	0	500	
26.11 Social Concerns-Designated	2,000	1,532	2,000	
26.XX Homeless shelter	█	█	700	
26.6 Other programs	600	0	0	
29.0 Board/Program Council	1,000	1,313	1,000	
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<b>Program</b>	17,000	12,866	19,900	
<b>Financial Obligations</b>				
13.5 Workers' Compensation	1,000	858	1,200	
15.6 Insurance	5,400	3,969	5,400	
16.5 Mortgage (UUA)	28,700	23,862	8,400	
16.XX Roof Loan	█	█	12,000	assume \$140,000 principal
16.6 Member Loan Payments	6,800	6,463	6,500	
20.1 Stewardship	800	173	800	
20.2 Treasurer	800	685	800	
35.0 In-lieu-of-tax Contrib	200	200	300	
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<b>Financial Obligations</b>	43,700	36,210	35,400	
30.1 Contingency	1,400	0	0	
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<b>Total Expenses</b>	311,900	241,559	291,800	