

# The Unitarian Universalist Church Of The Lehigh Valley

## Nominating Committee Report to the Congregation June 2016

The Nominating Committee is pleased to present to the Congregation its report for 2016, including its nominations to fill vacancies on the Board of Trustees and Chairs (and/or Co-chairs) of the various committees for the Church Year beginning July 1, 2016.

During the last year, we broadened our visibility in the church community by attending monthly Program Council meetings to follow more closely the work of other committees and to participate in the governance of the congregation. We felt this attendance was important so we could become more engaged with committees and understand better their workings.

We developed a proposed Charter (copy attached), now being considered by the Board of Trustees, which more clearly defines our work and the processes by which we may be more successful in identifying and developing leadership. In addition to its critical role in finding this leadership, the Committee came to understand that it also has the task of supporting committees by working throughout the year to find members for these fourteen committees. The Charter seeks to define a robust year-round process in which the Committee will identify and develop future leadership of the Congregation through engagement with the members of the Congregation, the Board of Trustees, the Program Council, and the Committees.

The Committee expresses its appreciation to all the volunteers who served in leadership positions during the last year and extends its best wishes to those who join the Congregational leadership team during the coming year.

**Action Recommended:** That the Congregation consider and approve the following nominations for its leadership for the year beginning July 1, 1016.

### Board of Trustees Vacancies

Position	Incumbent	Term Ending	Nominee
<b>Vice President</b>	Bob Kriebel	June 2016	Cease Blocker
<b>Trustee</b>	Nancy Butow	June 2016	Diana Lormand
<b>Trustee</b>	Ilse Stoll	June 2016	Ilse Stoll
<b>Trustee</b>	Chris Johanessen	June 2016	Chris Johanessen

Committee Chairs and Co-chairs  
(One-year Terms)

Committee	Bylaw	Nominee
<b>Church Planning Committee (aka Long-Range Planning)</b>	9.4	Cecilia Eberhard
<b>Finance</b>	9.6	Allen Zinnes
<b>Stewardship</b>	9.7	Dorothy Cockrell
<b>Membership</b>	9.8	Pete Pelligrino, Cari Poole, Co-chairs
<b>Communications</b>	9.9	Jane Benning
<b>Youth Religious Education</b>	9.10	Laura Elmore, Jeanine Burd, Co-chairs
<b>Property</b>	9.11	Pat Herring
<b>Worship</b>	9.12	Sarah Carlson Summer
<b>Music</b>	9.13	Janice Gallasi
<b>Social Action</b>	9.14	Gene Hunter, Cari Poole, Co-chairs
<b>Nominating (one vacant position)</b>	9.15	Anthony Gazzillo
<b>Church Family</b>	9.16	Sue Phillips, Kathy Stagl
<b>Denominational Affairs</b>	9.17	Chris Davis, Tom Repasch, Co-Chairs
<b>Hospitality</b>	9.19	Kerri Finkle

Respectfully submitted by the Nominating Committee:

Karen Berry  
John Kennedy  
Tom Repasch  
Kathy Stagl  
Frank Stone

**The Unitarian Universalist Church of the Lehigh Valley  
Charter of the Nominating Committee**

*The Nominating Committee shall prepare and present to the membership, at the Annual Meeting, a slate of candidates for the expiring positions on the Board, the Chairs of various committees and the Nominating Committee. This committee shall actively seek individuals for inclusion on the slate of candidates from those Members who have demonstrated interest and participated in the life of the Church. The Nominating Committee shall also actively seek, on an on-going basis, individuals for the membership of various Church committees. This committee shall consist of five (5) Members serving staggered three-year terms. A vacancy on the Nominating Committee shall be filled until the next Annual Meeting by vote of the remaining members of the committee. It shall choose its own Chair.*

— UUCLV By-Law 9.15

**Purpose**

The Nominating Committee has a singular purpose: **to identify and nominate leadership positions for the Congregation’s Board of Trustees and the Standing Committees and present its slate of nominations to the Congregation at the annual Congregational meeting.** The Committee’s responsibility extends to all vacancies on the Board of Trustees as well as the chairs and/or co-chairs of the following committees, as provided in the by-laws:

Church Planning Committee	Worship
Finance	Music
Stewardship	Social Action
Membership	Nominating
Communications	Church Family
Youth Religious Education	Denominational Affairs
Property	Hospitality

**Activities and Responsibilities**

- The five Nominating Committee members shall work throughout the year to gather information on the interests, abilities and talents of all members of the Congregation and discern how they might be used to fulfill the mission and core values of our community.
- The Committee shall meet regularly, as necessary, but typically once a month, to further its work.

- The Committee's success depends heavily on the active participation and cooperation of the Trustees and Committee members themselves to identify and nurture leadership from within their ranks. The Committee will encourage all other committees to strengthen their effectiveness by reviewing their leadership qualities and strengths during the year.
- The Committee shall obtain from the Program Council its list of committees, including chairs, co-chairs, and members, at the start of the fiscal year.
- The Committee will seek recommendations from the various committees for chairs and/or co-chairs for the following year.
- In the event that committees are unable to recommend candidates, the Nominating Committee will endeavor to work with those committees to identify candidates from the Congregation.
- The Committee shall communicate regularly with the Board of Trustees, including its Executive Committee, to ensure that their views are considered when nominating candidates to fill vacant positions on the Board. The Committee will also encourage the Board of Trustees to develop its future leadership, in particular for the position of Vice President.

### **Accountability**

- The Committee will engage regularly with the Congregation's leadership and members to obtain suggestions and discern leadership needs.
- The Chair or designee will represent the Committee at monthly meetings of the Program Council.
- The Committee shall submit its annual report to the Congregation in accordance with the timeline set by the Board of Trustees. In addition to its recommendations on candidates, the Committee may provide relevant information or recommendations aimed at improving the process used to develop leadership within the Congregation.

### **Budget and Spending Authority**

The Nominating Committee has traditionally carried out its work with no budgetary allocation from the Congregation. However, should the need arise for funds, e.g., for leadership development activities, the Committee shall make a request to the Finance Committee.